

<b>CONTRACT DATA REQUIREMENTS LIST</b>												Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.													
A. CONTRACT LINE ITEM NO.			B. EXHIBIT <b>J-4</b>			C. CATEGORY: TDP _____ TM <input checked="" type="checkbox"/> OTHER _____							
D. SYSTEM / ITEM						E. CONTRACT / PR NO.				F. CONTRACTOR			
1. DATA ITEM NO. <b>1</b>		2. TITLE OF DATA ITEM <b>REPORT, RECORD OF MEETING MINUTES</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ADMN-82505</b>						5. CONTRACT REFERENCE <b>Contract Sec, C, para. C.5</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
										Draft		Final	
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible) Exception to 10.4: change to 8 1/2" X 11".</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>2</b>		2. TITLE OF DATA ITEM <b>Contractor's Configuration Management Plan</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-CMAN-80858A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>3</b>		2. TITLE OF DATA ITEM <b>MAINTENANCE SUPPORT PLAN</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ILSS-80255</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
										Draft		Final	
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible) to be used with equipment maintenance initial 60 days after award.</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>4</b>		2. TITLE OF DATA ITEM <b>OPERATIONAL CONCEPT DESCRIPTION</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81430A</b>						5. CONTRACT REFERENCE				6. REQUIRING OFFICE			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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G. PREPARED BY						H. DATE <b>7/5/00</b>		I. APPROVED BY				J. DATE	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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**INSTRUCTIONS FOR COMPLETING DD FORM 1423**  
***(See DoD 5010.12-M for detailed instructions.)***

**FOR GOVERNMENT PERSONNEL**

- Item A.. Self-explanatory.
- Item B.. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D: Enter name of system/item being acquired that data will support.
- Item E.. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.
- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
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Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirement with regard to the depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of the normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost..

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

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D. SYSTEM / ITEM						E. CONTRACT / PR NO.				F. CONTRACTOR			
1. DATA ITEM NO. <b>5</b>		2. TITLE OF DATA ITEM <b>System/Subsystem Design Descriptionn</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81432A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>6</b>		2. TITLE OF DATA ITEM <b>DATABASE DESIGN DESCRIPTION</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-ILSS-81437A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>7</b>		2. TITLE OF DATA ITEM <b>SOFTWARE TESTING PLAN</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81438A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
15. TOTAL (R)													
1. DATA ITEM NO. <b>8</b>		2. TITLE OF DATA ITEM <b>SOFTWARE TEST REPORT</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81440A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
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G. PREPARED BY						H. DATE <b>7/5/00</b>		I. APPROVED BY				J. DATE	

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**(See DoD 5010.12-M for detailed instructions.)**

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- Item A.. Self-explanatory.
- Item B.. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
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D. SYSTEM / ITEM						E. CONTRACT / PR NO.				F. CONTRACTOR			
1. DATA ITEM NO. <b>9</b>		2. TITLE OF DATA ITEM <b>SOFTWARE PRODUCT SPECIFICATION</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81441A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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								15. TOTAL (R)					
1. DATA ITEM NO. <b>10</b>		2. TITLE OF DATA ITEM <b>Software Version Description Document</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IIPC-81442A</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
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1. DATA ITEM NO. <b>11</b>		2. TITLE OF DATA ITEM <b>Computer Operating Manual</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IPSC-81446</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
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1. DATA ITEM NO. <b>12</b>		2. TITLE OF DATA ITEM <b>Management Plan</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80004</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
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A. CONTRACT LINE ITEM NO.			B. EXHIBIT <b>J-4</b>			C. CATEGORY: TDP _____ TM <input checked="" type="checkbox"/> OTHER							
D. SYSTEM / ITEM						E. CONTRACT / PR NO.				F. CONTRACTOR			
1. DATA ITEM NO. <b>13</b>		2. TITLE OF DATA ITEM <b>Contractor Program Status and Mgt. ReportN</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-IMGMT-80227</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
								15. TOTAL (R)					
1. DATA ITEM NO. <b>14</b>		2. TITLE OF DATA ITEM <b>Status Report</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MCCR-80368</b>						5. CONTRACT REFERENCE <b>Contract C.5 &amp; DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>monthly, yearly</b>		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Contract				1	
								Per DO					
								15. TOTAL (R)				1	
1. DATA ITEM NO. <b>15</b>		2. TITLE OF DATA ITEM <b>Project Planning Chart</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MCCR-080700</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
<b>Exclude 10.3.2 'Milestone symbol' requirement.</b>													
								15. TOTAL (R)					
1. DATA ITEM NO. <b>16</b>		2. TITLE OF DATA ITEM <b>Program Plan</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-MGMT-80909</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>30 days ARO</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
								15. TOTAL (R)					
G. PREPARED BY						H. DATE <b>7/5/00</b>		I. APPROVED BY				J. DATE	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

**INSTRUCTIONS FOR COMPLETING DD FORM 1423**  
**(See DoD 5010.12-M for detailed instructions.)**

**FOR GOVERNMENT PERSONNEL**

- Item A.. Self-explanatory.
- Item B.. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D: Enter name of system/item being acquired that data will support.
- Item E.. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.
- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
- Item 7. Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8. Specify requirement for approval of a draft before preparation of the final data item.
- Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10. Specify number of times data items are to be delivered.
- Item 11. Specify as-of-date of data item, when applicable.
- Item 12. Specify when first submittal is required.
- Item 13. Specify when subsequent submittals are required, when applicable.
- Item 14. Enter addresses and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15. Enter total number of draft/final copies to be delivered.
- Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14; Desired medium for delivery of the data item.

**FOR THE CONTRACTOR**

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirement with regard to the depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of the normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost..

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

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D. SYSTEM / ITEM						E. CONTRACT / PR NO.				F. CONTRACTOR			
1. DATA ITEM NO. <b>17</b>		2. TITLE OF DATA ITEM <b>Test Plant</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-NDTI-80566</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
16. REMARKS <b>Electronic submittal is authorized (Microsoft compatible)</b>								Per DO					
								15. TOTAL (R)					
1. DATA ITEM NO. <b>18</b>		2. TITLE OF DATA ITEM <b>Test/Inspection Report</b>						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) <b>DI-NDTI-80809B</b>						5. CONTRACT REFERENCE <b>DO SOW</b>				6. REQUIRING OFFICE <b>DFAS-ISO</b>			
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY <b>AS REQ'D</b>		12. DATE OF FIRST SUBMISSION <b>AS REQ'D</b>		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
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